

Instructions for Completion of Membership Application

READ THIS DOCUMENT BEFORE PREPARING YOUR APPLICATION.

This application is designed as a tab-and-type document, using fields, and can be completed on your computer using Microsoft WORD. If you have a MAC, it will be necessary to convert the document so that it is useful in your software. If you need to convert the document, please refer to your software instructions.

Do not attach documents to the application.

The qualifying ancestor (Number 1) on page two of the application is a person who aided in the establishment of, or lived in, Rhode Island or the Providence Plantations before January 1, 1647/8. Please note that January 1, 1647/8 is the next day after December 31, 1647. An explanation of how the calendar worked in that time may be found on the Wikipedia site on the internet.

Provide full names wherever possible. Use initials only when the names they represent are unknown. Women should be shown with their maiden names, not their married names. All dates should be given as 04 Oct 1734. If information is unknown or not applicable for a specific blank, leave the blank empty; **do not use designations such as "N/A" or "living" or "-0-."**

Submit only one copy of each piece of documentation for every name, date and place submitted on this application, including proof of the ancestor's presence in Rhode Island by the requisite date. Acceptable documentation includes: birth, death and marriage certificates or published records thereof, federal and state censuses, Social Security death index transcripts, tombstone transcriptions, photographs of tombstones (with the name and location of cemetery stated on reverse of photograph), bible records (must include copyright page), and similar documentation. Family histories that do not provide citations to original source materials are not acceptable. Please note that references to source materials are not citations. A copy of the title page from all published sources must be provided. Cite books and other published works as follows: Author's name, Name of book or publication (city of publication: publisher's name, year of publication), page numbers. **For example: James Raywalt, *The Raywalt Family* (Washington, DC: Heritage Press, 1990), p. 47.** Statements based on tradition, lineage charts, LDS family group records, and materials obtained from genealogy sites on the Internet are not acceptable forms of documentary evidence.

Mark your proofs according to the generation(s) they concern and highlight the information you desire to have considered for approval.

When completed, print the document on plain, white paper, and staple the pages of the application together in the top left-hand corner. Three (3) generations should appear in their entirety on each printed page, and all references to documentation should appear with their respective lineage paragraphs. This may require eliminating blank lines between lineage paragraphs, or, on rare occasions, changing the font from 12 point to 10 point for the references. **Retain the document on your computer until you are notified that your application has been approved.** This is requested so that, if there are program errors, your application can be corrected without retyping. If

you have any questions about the format, or it poses problems, please contact the Registrar General, who can assist you in correcting such problems.

Upon completion, this application should be sent to the Registrar General with your check, payable to "OFFRI & PP," in one or the other of the following amounts:

\$50.00 (which includes \$30.00 initiation fee and \$20.00 annual dues), or
\$230.00 (which includes \$30.00 initiation fee and \$200.00 LIFE membership dues).

The Registrar General's name and address are:

Jean (Mrs. William) Hacker
14515 W Granite Valley Drive #E264
Sun City West, AZ 85375

623/584-7035
whacker@cox.net